

<b>Policy Name</b>	<b>Graduate Attributes Policy</b>
<b>Policy Number</b>	A016
<b>Approval Authority</b>	Board of Directors Academic Board
<b>Responsible Officer</b>	Dean
<b>Operational Responsibility</b>	Academic Operations Manager
<b>Purpose</b>	<p>LCI Melbourne is committed to providing high-quality higher education that prepares students for successful careers in their chosen fields. Our Graduate Attributes Policy outlines the knowledge, skills, habits, and dispositions that we expect our graduates to have acquired through their studies. These attributes are aligned with the Australian Qualifications Framework (AQF) and are designed to ensure that our graduates are well-equipped to thrive in a global context. Our policy also provides guidance for our curriculum designers in creating courses and units of study that develop these attributes. By evidencing levels of achievement for graduate employability through our graduate attributes, we strive to provide our students with the skills and knowledge they need to succeed in their careers and contribute positively to their communities.</p>
<b>Scope</b>	This policy applies to all degree programs offered by LCI Melbourne, and to all students enrolled in these programs.
<b>Policy Statement</b>	<p>LCI Melbourne defines the following seven graduate attributes that are expected of its graduates:</p> <ol style="list-style-type: none"> <li>1. <i>Knowledge of a discipline</i>: Graduates will have a deep understanding of their discipline, including its history, theories, principles, and practices. They will be able to apply this knowledge in a global context, recognising and responding to diverse perspectives and cultural contexts.</li> <li>2. <i>Communication skills</i>: Graduates will be able to communicate their ideas and information effectively to a range of audiences using a</li> </ol>

variety of mediums. They will be able to tailor their communication style to suit and lead different contexts to be able to collaborate effectively with others.

3. *Problem solving skills.* Graduates will be able to apply logical, critical, and creative thinking to identify, analyse and solve a range of problems related to their discipline. They will be able to evaluate different solutions and make sound decisions, considering the social, ethical, economic, and environmental impacts.
4. *Information literacy.* Graduates will be able to identify when information is needed, and locate, evaluate, and effectively use information from a range of sources. They will be able to use technology to manage and organise information and apply ethical principles in their use of information.
5. *Ethical conduct and social responsibility.* Graduates will be able to recognise and reflect on the social, cultural, and ethical implications of their work in a local and global context. They will be able to make informed decisions that consider the impact of their work on individuals, communities, and the environment.
6. *Lifelong learning.* Graduates will be prepared for lifelong learning and be committed to ongoing personal and professional development. They will be able to reflect on their learning and identify areas for improvement, seeking out opportunities to learn and grow.
7. *Independence and collaboration.* Graduates will be able to work independently and work collaboratively as part of a team to achieve individual and common goals. They will be able to take the initiative, manage their time effectively, and be accountable for their own learning and work. At the same time, they will be able to collaborate effectively, recognising and respecting the strengths and perspectives of others.

### **Implementation**

LCI Melbourne integrates the graduate attributes into the curriculum by:

- LCI Melbourne's course design process is guided by the Australian Qualifications Framework (AQF).

	<ul style="list-style-type: none"> <li>▪ Our curriculum designers use the AQF as a reference point to ensure that our courses and units of study meet the relevant standards.</li> <li>▪ Our curriculum designers are also guided by our Graduate Attributes Policy.</li> <li>▪ We use a variety of teaching and learning methods to ensure that students can develop the graduate attributes.</li> <li>▪ Our assessment tasks are designed to align with the graduate attributes and the relevant AQF standards.</li> <li>▪ We design assessment rubrics that clearly articulate the criteria for success and the standards of achievement for each assessment task.</li> <li>▪ Our approach to implementing the graduate attributes and the AQF standards is focused on creating a curriculum that is rigorous, relevant, and responsive to the needs of our students and the industries in which they will work.</li> </ul> <p><b>Conclusion</b></p> <p>LCI Melbourne is committed to providing its students with a well-rounded education that equips them with the necessary skills and knowledge to succeed in their respective fields. We are confident that our approach to graduate attributes will help our graduates become responsible and effective members of society, capable of making a positive impact on the world around them.</p>	
<b>Definitions</b>	Graduate Attributes	The set of knowledge, skills, habits, and dispositions that LCI Melbourne expects its graduates to have achieved upon completion of their degree program.
	Curriculum	The set of courses and learning experiences that are required for completion of a degree program.
	Assessment	The process of evaluating a student's performance against the learning outcomes and graduate attributes of a course or program.
<b>Relevant Legislation</b>	<a href="#">Tertiary Education Quality and Standards (TEQSA) Act 2011</a> <a href="#">Higher Education Standards Framework (Threshold Standards) 2021</a> <a href="#">Australian Qualifications Framework (AQF) 2013</a> <a href="#">National Employment Standards</a> <a href="#">Privacy Act (Cwlth) 1988</a>	

	<a href="#">National Skills Commission 2021</a>				
<b>Key Related Documents</b>	<a href="#">Learning and Teaching Policy &amp; Procedure</a> <a href="#">Academic Integrity Policy &amp; Procedure</a> <a href="#">Academic Progression and Exclusion Policy &amp; Procedure</a> <a href="#">Industry Engagement Policy &amp; Procedure</a> <a href="#">Program Development and Curriculum Review Policy &amp; Procedure</a> <a href="#">Assessment Policy &amp; Procedure</a> Developing Standards for Academic Performance & Procedure				
<b>Date Approved</b>	May 2023				
<b>Date of Commencement</b>	May 2023				
<b>Date for Review</b>	Q2 2025				
<b>Documents superseded by this Policy</b>	New Policy				
<b>Amendment History</b>	<b>Version</b>	<b>Authored by</b>	<b>Description of Changes</b>	<b>Date Approved</b>	<b>Effective Date</b>
	1.0	Academic Operations Manager	New Policy	May 2023	May 2023
<b>Signed and dated for LCI Melbourne</b>	Prof Andrew Flitman	AB meeting May 2023		May 2023	

INFORMATION FOR PUBLISHING ON POLICY REGISTER	
Category	Academic
Stakeholders	Students Dean Academic Operations Manager Student Experience LCI Melbourne Community

